



**The National Union of Mineworkers with its Head Office in Johannesburg is looking to appoint suitably qualified candidates for the following positions:**

### **INTERNAL/EXTERNAL CANDIDATES**

**16 JANUARY 2026**

### **SAFETY, HEALTH AND ENVIRONMENTAL OFFICER (SHE) - PRODUCTION PILLAR**

#### **REQUIREMENTS**

- Matric plus NQF Level 6 qualification in Health and Safety / Environmental management.
- At least 3-5 years' experience in the health, Safety and environment.
- Valid driver's license.
- In depth understanding & working knowledge of applicable legislation, including the Mine Health and Safety Act, ILO Standards, Environmental Conservation Act, National Environmental Management Act & Regulations, National Water Act, National Environmental Air Quality Act and Occupational Health and Safety Act.
- A good understanding of trade union environment
- Problem Solving and analytical skills
- Relevant experience in mining (underground, opencast, plants), construction, energy & metal Sectors
- Computer literacy.

#### **RESPONSIBILITIES/DUTIES**

- Assist the organization in identifying and managing compliance in organized sectors
- Identify and establish key strategic relationships with stakeholders and regulatory authorities
- Develop and implement standardized safety, health and environment guidelines and standards within the unit
- Develop a systematic audit strategy to evaluate health and environment performance at all organized sectors and report to the Unit Head
- Investigate and identify hazardous workplaces, complaints and develop a response to such challenges
- Lead campaigns on health and environment in Construction, Mining, Energy and Metal sectors

- Assist the organization within the organized sectors on the standards that originates from union policies
- To establish working forums within the fields of health and environment
- Train and develop union health and safety representatives, leadership and staff at all levels
- Compile reports on incidents, monthly activity report, and training attendance reports
- Provide support & assistance to the union leadership on all matters related to Health & Safety
- Stakeholder Management

**BASIC SALARY: R300123.00 PA (PLUS BENEFITS). Female applicants are encouraged to apply**

## **COMPENSATION OFFICER (PRODUCTION PILLAR)**

### **REQUIREMENTS**

- Matric plus NQF Level 6 qualification in Health and Safety
- 3-5 Years Health and Safety experience in Mining and/or Construction, Metal and Energy Sector
- Relevant experience working with Compensation matters (RMA, CCOD MBOD, FEMA and CF)
- Valid Driver's license
- In depth understanding & working knowledge of applicable legislation, including the Mine Health and Safety Act, COIDA, Compensation Fund, OHSA, and ODMWA
- A good understanding of trade union environment
- Understanding of the key compensation systems
- Relevant experience in mining, construction, energy and metal.
- Computer literacy.

### **RESPONSIBILITIES/DUTIES**

- Capacitate NUM leadership and members on compensation matters:
- Investigate member's cases referred to the National Office and report on progress and recommended finalisation of such cases to the Unit Head.
- Develop a case management system for handling member cases from the Regions.
- Provide technical advice and guidance on compensation matters to leadership at all levels.
- Research on compensation matters to provide appropriate inputs for NUM leadership or Unit Head to address various platforms on compensation matters
- Represent NUM at stakeholder forums and report back on developments; progress on compensation matters

- Conduct research on compensation matters to advice the union on current developments in this regard
- To establish working forums within the fields of health and environment
- Compile reports on incidents, monthly activity report, and training attendance reports
- Stakeholder Management.

**BASIC SALARY: R300123.00 PA (PLUS BENEFITS). Female applicants are encouraged to apply**

## **CAMPAIGNS TRUCK DRIVER (PRODUCTION PILLAR)**

### **REQUIREMENTS**

- Matric
- 5 - 10 years' experience in truck driving
- Valid Code EC Driver's license and PDP is a must
- Sound understanding of Trade Union environment
- Ability to work in a team and as an individual
- Ability and willingness to work under stressful conditions
- Good customer relations and impressive telephone etiquette.

### **RESPONSIBILITIES**

- Safe transportation of goods and passenger to various destinations
- Ensuring that goods and promotional material are delivered on time to recipients
- Maintenance of campaigns truck
- Connecting and operating a sound system and public address technology in the truck
- Setting up the truck stage and lighting
- Carry out other campaigns related work

**BASIC SALARY: R182 522 PA (PLUS BENEFITS). Female applicants are encouraged to apply**

**CLOSING DATE: 29 JANUARY 2026**

All appointments will be subject to a process of security clearance and qualification verification. The National Union of Mineworkers is an equal opportunity employer and reserves the right not to make an appointment. In the filling of these posts, the

Employment Equity Act, 1998 (Act No.55 of 1998) and the HR policies of the National Union of Mineworkers will be taken into consideration.

**Applications must be accompanied by a detailed CV, a motivational letter and certified copies of qualifications, driver's license and identity document. Should you not comply with this; your application will not be considered.**

**Please forward your applications for the attention by e-mail to:**

**Mrs. N Ntlakana**

**Tel: (011) 377-1023**

**Recruitment@num.org.za**

Correspondence will be limited to shortlisted candidates only. Should you not receive a response within 30 days after the closing date, please consider your application unsuccessful.